



REGISTER NOW!

New Students

Follow the steps below-



1. COMPLETE ONLINE FORM

Having received your FBE Results & acceptance letter visit our website:

<https://www.stmaartenacademy.com/registration-cxc-csec>

BANK PAYMENT

Parental Contribution in the amount of **NafI 810** or **Usd 450**.

ALL payments can be completed via online banking or visiting any **Republic Bank branch**:

Bank Account Number: (NAF) Guilder Account:

970100407515

Bank Account Number: (USD) Dollar Account: 970100407414



2. INTERVIEW APPOINTMENT

After submitting your registration form online, you will be contacted by a member of our admissions team to schedule an interview for parents & child.



You may also call: **548-3412** **Whats App** request an appointment **1721-5504114**



4. REGISTRATION INTERVIEW

Meet our admissions team -

- bring your original required documents and copies of each.
- Copy of your receipt/ proof of payment
- Meet with a Admin. staff for a brief for document verification
- Manager / Counsellor for interview
- Sign contract



5. WELCOME

to the Academy Family

- Get your book list
- Student Handbook Online
- Student Materials list



FAVE @ **50** YEARS *A Legacy of Excellence*



Documents

CHECKLIST

Name of Student: _____

Interviewer: _____

Date: _____

- Original Educational Report from previous school
- Results of FBE examinations
- One (1) recent Passport size picture
- Copy of Passport
- Copy of St. Maarten I.D.
- Copy of Recent Census Registration Form
- Copy of Birth Certificate
- Copy of Medical Insurance
- Copy of valid residence permit (for Non-nationals)
- Proof of Bank Payment for Parental Contribution
- Signed Parental Contract

Documents Pending:

Process

SUMMARY

Enters Main Office

Warm greeting

Verifies appointment/ documents/ data
uploaded

Parental Contract

Parent completes and signs
contract- if not completed.

Proceeds to Interview

Parent & child participate in
interview. Interviewer verifies data
in Quick schools

Welcome Package

Book list/ Materials list/Uniform
locations/ Student handbook online-
hard copy will be issued @ orientation