



ST. MAARTEN ACADEMY

APPLICATION FOR ADMISSION

CARIBBEAN ADVANCED PROFICIENCY EXAMINATION (CAPE)

ASSOCIATE DEGREE PROGRAMME

CAPE DIVISION - APPLICATION FOR ADMISSION 2022-2023

APPLICATION PERIOD: March 1-April 29, 2022. US\$30 Application Fee

INSTRUCTIONS

Please read ALL instructions carefully. Application form will not be accepted if not properly completed

1. **Complete ALL sections of this form** in block CAPITAL letters using a blue or a black ink pen.
2. Your **elective MUST be selected**
3. Sign the applicant's declaration on the last page of this form.
4. **Attach copies of ALL relevant documents to the application form**
 - Passport size photograph
 - Birth certificate
 - Passport Bio Data Page
 - School Transcript
 - Academic certificates if applicable (e.g. CSEC, CAPE),
 - Recommendation Letter (in a sealed envelope with the flap signed).
5. **Pay Application Fee of US\$30.** Applications will not be accepted without payment of application fee. *Application fee is non-refundable.*

PHOTO

FOR OFFICIAL USE ONLY

NAME: _____

Degree Selected: _____

DATE SUBMITTED: _____

APPLICATION FEE PAID: _____

ELECTIVE SELECTED: _____

SUPPORTING DOCUMENTS

- Passport Data Page
- Birth Certificate
- Transcript
- Recommendation Letter
- Academic Certificates (if applicable)

PART A – PERSONAL INFORMATION

LEGAL NAME:		

First Name	Middle Name(s)	Last Name
SEX	PASSPORT NUMBER	NATIONAL ID NUMBER (if applicable)
<input type="checkbox"/> Male <input type="checkbox"/> Female	_____	_____
DATE OF BIRTH	COUNTRY OF BIRTH	NATIONALITY
____/____/____ DD MM YYYY	_____	_____
HOME ADDRESS:		

EMAIL ADDRESS:		

TELEPHONE NO: _____		
Home		Cell

PART B – PARENT/GUARDIAN INFORMATION

NAME of PARENT/GUARDIAN:		

First Name	Last Name	
RELATIONSHIP TO APPLICANT:	TELEPHONE NO:	
_____	_____	
	Home	Work Cell
HOME ADDRESS:		

EMAIL ADDRESS:		

PART C – SPECIAL NEEDS**DISABILITY, SPECIAL NEEDS, MEDICAL CONDITIONS**

As an applicant to St. Maarten Academy, are there any special physical, learning and/or mental challenges you may have which would require special support and assistance?

Yes _____ No _____

If Yes, please give details here:

As an applicant to St. Maarten Academy, are there any physical, learning and/or mental challenges which might prevent you from meeting the objectives of your course/programme?

Yes _____ No _____

If Yes, please give details here:

PART D – EDUCATIONAL BACKGROUND (List most recent school FIRST)

SECONDARY SCHOOL(S) ATTENDED	FROM	TO
PRIMARY SCHOOL(S) ATTENDED	FROM	TO

PART E – ACADEMIC QUALIFICATIONS

Indicate those subjects which you will be taking **OR** have taken, and are awaiting results.
CSEC, CAPE, GCE OR EQUIVALENT

YEAR	EXAM BODY	LEVEL	SUBJECT	GRADE

PART F – DEGREE SELECTION

Select the degree programme that **best** suits your interest/career choice by placing a tick in the space. *An applicant is expected to have obtained 6 subjects or more at the CSEC level or equivalent (inclusive of Mathematics and English A) with at least a grade II pass. For the elective chosen an applicant is also expected to have obtained at least a grade II pass.*

COMPULSORY SUBJECTS: Communication Studies, Integrated Mathematics, Sociology OR Economics, French OR Spanish OR Performing Arts

AREAS OF SPECIALISATION – ASSOCIATE DEGREES

ASSOCIATE OF ARTS IN BUSINESS STUDIES

ACCOUNTS

ECONOMICS

ENTREPRENEURSHIP

ASSOCIATE OF ARTS IN HUMANITIES

TOURISM

ASSOCIATE OF SCIENCE

NATURAL SCIENCES (Select **ONE** of the following options)

Option 1: PHYSICS and CHEMISTRY

Option 2: BIOLOGY and PHYSICS

Option 3: CHEMISTRY and BIOLOGY

MATHEMATICS

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

CAREER CHOICE: _____

PART G – ADJUNCT/SUPPORTING COURSE SELECTION

Candidates pursuing the **CXC®-AD** are required to select at least two **CAPE®** Units from the Approved Adjunct/Supporting Course Listing in order to fulfil the requirements of the degree. **One Unit must be selected from the Humanities and Fine Arts and the second Unit must be selected from the Natural, Physical Sciences and Technology OR Social, and Behavioural Sciences.**

Choose ONE (1) course from each category. Students should choose three (3) adjunct courses in total

Humanities and Fine Arts COMPULSORY	Social and Behavioural Sciences	Natural, Physical Sciences and Technology
<input type="checkbox"/> French <input type="checkbox"/> Performing Arts <input type="checkbox"/> Spanish	<input type="checkbox"/> Economics <input type="checkbox"/> Sociology	<input type="checkbox"/> Applied OR <input type="checkbox"/> Pure Mathematics <input type="checkbox"/> Biology OR <input type="checkbox"/> Chemistry <input type="checkbox"/> Information Technology OR <input type="checkbox"/> Physics

ELECTIVE SELECTION

Please choose **ONE** elective from the list provided. You can only choose a course that is not included in your degree specialization.

Accounting

Management of Business

Digital Media

Tourism

Entrepreneurship

PART H – CHARACTER REFERENCES

Give the names, addresses and telephone numbers of two (2) referees. **DO NOT USE** the names of relatives.

1. Name		
Relationship to Applicant:	Email Address	Telephone No:
2. Name		
Relationship to Applicant:	Email Address	Telephone No:

PART I - DECLARATIONS

DECLARATION (YOUR SIGNATURE IS REQUIRED BELOW. Without your signature your application will not be processed.)

I hereby certify that the facts provided in this application form are true and complete to the best of my knowledge. I am aware that the information given by me in my application will be investigated, with my full permission, and that any misrepresentation or omissions may cause my application to be rejected and ineligible for admission to the St. Maarten Academy's – CAPE Programme.

I understand that if admitted to the St. Maarten Academy's – CAPE Programme, falsified statements on this application shall be considered sufficient cause for dismissal.

Applicant's Signature: _____ Date: ____/____/____
DD MM YYYY

PARENT/GUARDIAN DECLARATION (For students below 18 years of age)

(YOUR SIGNATURE IS REQUIRED BELOW. Without your signature this application will not be processed.)

I hereby certify that the facts provided in this application form are true and complete to the best of my knowledge. I am aware that the information given by my child _____ in this application will be investigated with my full permission. (Print applicant's full name)

And that any misrepresentation or omissions may cause his/her application to be rejected and ineligible for admission to the St. Maarten Academy's – CAPE Programme.

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____ Date: ____/____/____
DD MM YYYY

The St. Maarten Academy's CAPE division reserves the right to rescind an offer of acceptance, withdraw courses at any time, change fees, calendar, curricula, degree programmes, degree requirement, graduation procedure and any other variables affecting students. Change will become effective whenever the Board of Management/CAPE Division so determines and will apply to both prospective students and those already enrolled.

CXC® ASSOCIATE DEGREE REQUIREMENTS

FOR INFORMATION PURPOSES

Students are required to complete *10 Units in order to fulfil the requirements* of the Associate Degree over a maximum period of five years (if done privately) as shown in the schedules below to be awarded the CXC® Associate Degree. The St. Maarten Academy's degree programme is done over two years.

ASSOCIATE DEGREES CORE AREAS

ASSOCIATE OF ARTS

Associate of Arts – Accounts	Associate of Arts – Economics	Associate of Arts – Entrepreneurship	Associate of Arts – Tourism
Core Courses <input type="checkbox"/> Management of Business Unit 1 <input type="checkbox"/> Management of Business Unit 2 <input type="checkbox"/> Accounting Unit 1 <input type="checkbox"/> Accounting Unit 2	Core Courses <input type="checkbox"/> Management of Business Unit 1 <input type="checkbox"/> Management of Business Unit 2 <input type="checkbox"/> Economics Unit 1 <input type="checkbox"/> Economics Unit 2	Core Courses <input type="checkbox"/> Management of Business Unit 1 <input type="checkbox"/> Management of Business Unit 2 <input type="checkbox"/> Entrepreneurship Unit 1 <input type="checkbox"/> Entrepreneurship Unit 2	Core Courses <input type="checkbox"/> Tourism Unit 1 <input type="checkbox"/> Tourism Unit 2 <input type="checkbox"/> Management of Business Unit 1 or 2 <input type="checkbox"/> Entrepreneurship Unit 1 or 2

ASSOCIATE OF SCIENCE

Associate of Science – Information and Communication Technology		Associate of Science – Mathematics	
Core Courses <input type="checkbox"/> Computer Science Unit 1 <input type="checkbox"/> Computer Science Unit 2 <input type="checkbox"/> Information Technology Unit 1 <input type="checkbox"/> Information Technology Unit 2		Core Courses <input type="checkbox"/> Applied Mathematics Unit 1 <input type="checkbox"/> Applied Mathematics Unit 2 <input type="checkbox"/> Pure Mathematics Unit 1 <input type="checkbox"/> Pure Mathematics Unit 2	
Associate of Science – Natural Sciences		Associate of Science – Natural Sciences	
OPTION 1 Core Courses <input type="checkbox"/> Physics Unit 1 <input type="checkbox"/> Physics Unit 2 <input type="checkbox"/> Chemistry Unit 1 <input type="checkbox"/> Chemistry Unit 2	OPTION 2 Core Courses <input type="checkbox"/> Biology Unit 1 <input type="checkbox"/> Biology Unit 2 <input type="checkbox"/> Physics Unit 1 <input type="checkbox"/> Physics Unit 2	OPTION 3 Core Courses <input type="checkbox"/> Chemistry Unit 1 <input type="checkbox"/> Chemistry Unit 2 <input type="checkbox"/> Biology Unit 1 <input type="checkbox"/> Biology Unit 2	

General Education Requirements - COMPULSORY COURSES	Adjunct/Supporting Courses
Caribbean Studies Communication Studies Integrated Mathematics	Choose one CAPE® Unit from Humanities and Fine Arts. Choose one CAPE® Unit from Social and Behavioural Sciences OR Natural, Physical Sciences and Technology

CURRICULUM COMPONENTS	# of CAPE Units
<i>General Education</i>	3
<i>Major or Core Specialisation</i>	4
<i>Adjunct/Supporting</i>	2
<i>Elective</i>	1
TOTAL	10